

South Dakota Arts Council

711 E. Wells Ave., Pierre, SD 57501
(605) 773-3301 or 1-800-952-3625
Website: www.artscouncil.sd.gov

Artist Grant Application

Applicant Name (Please type or print)

Address

City/State/Zip

Daytime Phone

Evening or Message Phone

E-mail Address

Website

Grant Application Codes

Applicant Status _____

Applicant Institution _____

Applicant Discipline _____

Project Discipline _____

Type of Activity _____

Arts Education _____

Project Descriptors _____

Project Race _____

Grantee Race _____

Project Period:

Grant Amount requested: _____

Start Date _____

End Date _____

South Dakota resident for
at least two years
prior to date of application:

_____ yes _____ no

Student at date of application:

_____ yes _____ no

Project summary including projected use of grant funds:

AGREEMENT: I certify that the application information is true and complete to the best of my knowledge. It is agreed that the undersigned is authorized to abide by the relevant Terms, Conditions and Guidelines as printed in the SDAC *Guide To Grants*. In addition, the undersigned gives SDAC permission to duplicate submitted documentation for use in the grant review process. Artist certifies that work samples (other than digital art or graphics) submitted as digital images have not been digitally or otherwise altered from the original work.

Applicant Signature

Date

BUDGET PAGE

This budget form must be completed and included with the Artist Grant application.

Artist's Name (please print or type) _____

Discipline _____

BUDGET

- A. Fees:** Applicant Artist's Fee \$ _____
 Fees to others (e.g. photographers, assistants, etc.) \$ _____
 (Explain) _____

Total Fees _____ (A)

- B. Materials & Equipment:** (group like items)

_____ \$ _____
 _____ \$ _____
 _____ \$ _____
 _____ \$ _____
 _____ \$ _____

Total Materials & Equipment _____ (B)

- C. Mileage:** Figure the number of miles to be traveled and multiply by .32 per mile.
 (Explain) _____

Total Miles _____ x .32 per mile _____ (C)

- D. Other Travel:** (costs such as lodging, meals, airfare, etc.)
 (Explain) _____

Total for Other Travel _____ (D)

- E. Space Rental:** (Explain)

_____ (E)

- F. Marketing:** (Explain)

_____ (F)

- G. Other:** (Explain)

_____ (G)

- H. Total All:** (Lines A, B, C, D, E, F and G.) *Total must be at least \$3,000. Budget can be more than \$3,000 if artist is putting other funds into activity.*

_____ (H)

ARTISTIC DOCUMENTATION FORM

Support Materials: Artistic documentation of the artist's work is necessary for the panel to evaluate the application. List below the materials you have included in support of your application. For slides or digital images, list the number, title, medium, date of completion, and actual size of the work. Send no more than 10 slides or digital images. Do NOT send original artwork. Identify audio tapes, video tapes, DVDs, and CDs as to type, discipline, title, and date of completion of recorded work. For literary manuscripts, list the title of the work, the genre, year the work was completed, and the publication date (if applicable). **See Artistic Documentation for a complete description of individual discipline requirements.**

Applicant Name: _____ **Discipline:** _____

DIGITAL IMAGES

Number	Title	Size*	Medium	Date of Completion
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____
8.	_____	_____	_____	_____
9.	_____	_____	_____	_____
10.	_____	_____	_____	_____

CDs, DVDs

Title of Recording	Type (CD, DVD)	Discipline	Date Recorded
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

Number and label each recording with the title you have listed on the application form.

MANUSCRIPTS

Title of Work	Genre	Date Completed	Date Published (if applicable)
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

A mailer with postage for the return of artistic documentation is enclosed.

☐ Yes

☐ No

ARTIST GRANT CHECKLIST

HOW TO PACKAGE YOUR APPLICATION FOR SUBMISSION

Send one copy of the application form and attachments. Pages must be single-sided, 8 1/2" x 11"; oversized materials and newspaper clippings must be photocopied or laid out to fit this format. Applications must be postmarked or hand-delivered by the deadline. Retain a copy for your records.

Illustrated below is the order in which application, attachments, and supplementary materials must be assembled. **To have documentation returned, you must enclose a self-addressed mailing package with adequate postage.**

Checklist of Materials

- ☐ 1. Application Form Page 1
- ☐ 2. Budget Page
- ☐ 3. Narrative
- ☐ 4. Current Resume
- ☐ 5. Artistic Documentation Form
- ☐ 6. Supporting Print Materials (i.e. printed reviews, programs, etc.)
- ☐ 7. Actual Artistic Documentation
- ☐ 8. Self-addressed mailer with adequate postage to have documentation returned

Order of Assembly for Mailing